

Law WY Sept 28 2018 3,900 ea item Annual Donation Bundle
New Products

8595
EXEMPT

Christie Printing Service
P.O. Box 3057 | Cheyenne, WY 82003-3057

Phone: 630.464.9391 | email : CPrint@ChristiePrinting.com

FOR USE BY CHRISTIE PRINTING

Complete: 12-6-2018
Billed: 11-20-2018
Entered: 11-20-2018
Delivered: Direct Mail
Received: Email 11-19-2018

Purchase Order No. 8595

TO: Ennis (CO) - Craig Olmstead 8075 East 40th Avenue Denver, CO 80207 phone: (303) 999-4902	INVOICE TO: Christie Printing Services 5711 Osage Ave., Suite C Cheyenne, WY 82009	SHIP TO: Per instructions, to donation recipients.
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ORDER DATE 10-9-2018	DATE REQUIRED Mail by Oct 31 2018	SHIP VIA Cheapest way, pre-paid and add to our invoice. Include 3 examples of each item along with your invoice. Please send an email when Donation bundles have been mailed.	F.O.B.																													
Terms	Quote See emails of 9-24-2018		For Resale Yes	For Use																												
QUANTITY		PLEASE SUPPLY ITEMS LISTED BELOW	UNIT	PRICE																												
ORDERED	UNIT																															
3,900 (exactly) of each item included in the bundle	Each item in the bundle	Annual Donation bundle Proofs required for approval prior to processing. Approved		\$1002.22 \$1018.49 for the bundle \$1128.49																												
		<table><tr><td>Qty</td><td>Item</td><td>Description</td><td>Ennis Quote</td></tr><tr><td>3900</td><td>Letter</td><td>Black/white one sided, tri-fold, #60 white paper. File emailed X</td><td>\$ 208.81</td></tr><tr><td>3900</td><td>Card</td><td>Full color, one sided, 3.5"x5" on #100 coated cover stock. Files emailed X</td><td>\$ 179.99</td></tr><tr><td>3900</td><td>Return Env</td><td>Black/white, #6-3/4 regular envelopes. File emailed. X</td><td>\$ 125.70</td></tr><tr><td>3900</td><td>Outer Env</td><td>Black/white, #10 regular envelopes. File emailed X</td><td>\$ 98.98 \$ 82.72</td></tr><tr><td>3900</td><td>Mail</td><td>Insert & seal envelopes, manually peel & apply labels onto outer mailing envelopes, and sort for bulk mailing. Labels mailed</td><td>\$ 405.00 \$110.00 added for express freight to Cheyenne.</td></tr><tr><td colspan="3">Project total</td><td>\$1,018.48 \$1,128.49</td></tr></table>	Qty	Item	Description	Ennis Quote	3900	Letter	Black/white one sided, tri-fold, #60 white paper. File emailed X	\$ 208.81	3900	Card	Full color, one sided, 3.5"x5" on #100 coated cover stock. Files emailed X	\$ 179.99	3900	Return Env	Black/white, #6-3/4 regular envelopes. File emailed. X	\$ 125.70	3900	Outer Env	Black/white, #10 regular envelopes. File emailed X	\$ 98.98 \$ 82.72	3900	Mail	Insert & seal envelopes, manually peel & apply labels onto outer mailing envelopes, and sort for bulk mailing. Labels mailed	\$ 405.00 \$110.00 added for express freight to Cheyenne.	Project total			\$1,018.48 \$1,128.49		
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		Peel/Stick labels will be mailed to Craig O. @ Ennis (CO). Law Wyoming's bulk mail permit number is 171.																														
		New product so there is no historic order information.																														
IMPORTANT Our Purchase Order Number MUST appear on invoices from you to us, packages & correspondence. Acknowledge if unable to deliver by date required.			BY: Cynthia L. Duke																													

COST
\$1,002.22 \$1,018.48 \$1,128.49 for the project
\$50.00 Denver to Cheyenne freight for bulk rate
Express delivery ended up being \$110
I= Date: 11-6-2018, 11-10-2018, 11-21-2018
Paid ck #: 5944, 5945 Date: 11-6-2018, 11-10-2018, 11-21-2018
5876
Notes for Cynthia: Reorder Inquiry 10/1/2019

PRICE EXEMPT
Tracy: Law Wyoming will mail 3,900 labels to Christie Printing.
When received, mail, with signature required, to Craig Olmstead @ Ennis in Colorado (shown above).
\$1,166.64
\$ 201.81 postage paid by Christie
\$ 0.00 Exempt 6% tax
\$1,368.45
-\$ 100.91 Postage discount
\$1,267.54
For this job, document exactly like this on CPrint invoice to Law WY.

48286151-Letter 10-29-2018
48297017-outer env. 10-29-2018
4829701-Return env. 10-29-2018
48296936-Card 10-29-2018
48326269-mail prep 11-13-2018

CK# 6006 12-4-2018



Legal Aid of Wyoming, Inc.

www.lawyoming.org

1813 Carey Avenue
Cheyenne, WY 82001
(307) 432-0807
(307) 432-0808 fax

159 N Wolcott St.
Ste. 100
Casper, WY 82601
(307) 232-9827
(307) 232-9830 fax

420 Lincoln Street
Lander, WY 82520
(307) 332-3517
(307) 332-3544 fax

2620 Commercial Way, Ste 5
P.O. Box 1103 (Mailing)
Rock Springs, WY 82901
(307) 459-5764
(307) 316-0627 fax

400 S Kendrick
Ste 304
Gillette, WY 82716
(307) 459-5766
(307) 333-0431 fax

1001 14th St, Ste A
Cody, WY 82414
(307) 459-5757
(307) 333-0624 fax

1-877-432-9955 TOLL FREE

November 1, 2018

Dear Wyoming Attorney:

I wanted to **thank you** for your generous donations in the past. Thanks to your donations and Equal Justice Wyoming we have been able to open a new office in Cody to serve the north west portion of our great state. We now have six offices across the state and are helping people more than ever.

Legal Aid of Wyoming continues to be one of a handful of organizations attempting to fill the justice gap and provide for indigent individuals who are unable to afford civil legal representation. We rely on donations and grants to pay for our services and as always **Legal Aid services are free to those who qualify.**

In 2019 Legal Aid of Wyoming will be conducting a statewide needs assessment to identify our populations most pressing needs and how we can better address those needs. We hope to hear from you. We also are upgrading our Hotline to better assist the ever growing number of applicants seeking answers to their legal issues. We hope to add 24 hour application and screening process with more interactive self-help information. Our Hotline provides quick brief services to clients and also screens cases for more extensive services.

Legal Aid Hotline 1-877-432-9955 Hablamos Español

But all of our efforts are not enough, we consistently turn down 6 of every 10 applicants for lack of resources. Rule 6.1 of the Wyoming Rules of Professional Conduct recommends that each attorney give fifty (50) hours of pro bono legal services work per year or donate \$500 to an organization such as Legal Aid of Wyoming. **If you would like to volunteer pro bono hours or make a tax deductible contribution, in any amount, please fill out the enclosed card and return it in the self-addressed, stamped envelope. You may also contribute online at www.lawyoming.org.**

Every dollar contributed to Legal Aid of Wyoming goes to fund representation of the indigent and elderly in Wyoming. Legal Aid of Wyoming is obligated to report that you will receive no substantial goods or services in return for your donation and that your entire gift is tax deductible. Further you should be aware that our activities are regulated under Federal Law by the Legal Services Corporation guaranteeing that your contribution may not be expended for any purpose prohibited by the Legal Service Act or Section 504 of Public Law 104-134. The LSC Act and regulations can be viewed at www.lsc.gov.

Thank you for your continued support and all that you do for the citizens of Wyoming.

Raymond D. Macchia
Executive Director

Legal Aid of Wyoming, Inc.

Donation Card

- ☐ I would like to donate \$ _____ to Legal Aid of Wyoming.
- ☐ I would like to do paid contract work for Legal Aid of Wyoming.
- ☐ I would like to do Pro Bono work for Legal Aid of Wyoming.
- ☐ I would like to write legal articles for Legal Aid's website.

Name: _____

Address: _____

Telephone: _____

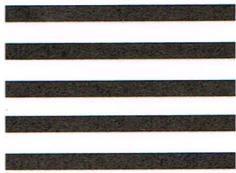




NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES

BUSINESS REPLY MAIL
FIRST-CLASS MAIL PERMIT NO. 683 CHEYENNE, WY

POSTAGE WILL BE PAID BY ADDRESSEE
LEGAL AID OF WYOMING, INC.
P.O. BOX 128
CHEYENNE WY 82010-1000



Legal Aid of Wyoming, Inc.

1813 Carey Avenue
Cheyenne, WY 82001